

# **JADASHA INTERNATIONAL ACADEMY**

## **ONLINE CLASS CODE OF CONDUCT**

Learning with Respect, Focus and Responsibility

Every student is expected to follow these guidelines during online classes to help create a respectful, safe and productive learning environment.

### **1. BE READY TO LEARN**

Join every class on time with your device, books and learning materials ready.

### **2. SHOW RESPECT**

Listen when the teacher or another student is speaking. Use respectful and appropriate language at all times.

### **3. STAY FOCUSED**

Keep away from television, games, toys, social media and other distractions during class.

### **4. PARTICIPATE**

Answer questions, ask questions, contribute to discussions and take part in class activities. Do not be afraid to try.

### **5. USE YOUR DEVICE RESPONSIBLY**

Use your device and school platforms for learning. Do not play games, browse unrelated websites, misuse the chat or share inappropriate content.

### **6. MAINTAIN A SUITABLE LEARNING SPACE**

Learn from a quiet, clean and safe environment that allows you to concentrate.

### **7. CAMERA AND MICROPHONE**

Follow your teacher's instructions about camera and microphone use. Keep your microphone muted when you are not speaking if requested.

## **8. MANAGE DISTRACTIONS**

If you lose focus, return your attention to the lesson. Parents may gently redirect younger children when necessary.

## **9. DO YOUR OWN WORK**

Complete assignments and activities honestly. Do not copy another student's work or allow someone else to complete your work for you.

## **10. ASK FOR HELP**

If you do not understand a lesson or experience a technical problem, speak to your teacher or parent. Asking for help is part of learning.

## **11. BE KIND**

Bullying, teasing, insulting, threatening or deliberately embarrassing another student is not acceptable.

## **12. RESPECT THE ONLINE CLASSROOM**

Do not record, screenshot, photograph or share classroom sessions, student information or school materials without permission from the Academy.

## **OUR STANDARD**

- ❖ Come prepared.
- ❖ Stay focused.
- ❖ Participate.
- ❖ Show respect.
- ❖ Be responsible.
- ❖ Be kind.

## **JADASHA INTERNATIONAL ACADEMY**

Growing Minds. Building Character. Preparing the Future.